

LEGISLATIVE SERVICES OFFICE

Position Announcement Senior Legislative Analyst

One Opening - Boise, Idaho
Salary Range: \$41,500-\$65,000 DOE

This full-time, year-round nonpartisan position with the Idaho Legislature is exempt from the state classified system.

RESPONSIBILITIES: Provide professional, independent, nonpartisan staff support to the Idaho Legislature in drafting proposed legislation; perform legal and other research for individual legislators or legislative committees; staff interim legislative committees; and review and analyze state executive agency administrative rules for legal sufficiency and content.

MINIMUM QUALIFICATIONS: (1) A law degree from an accredited law school and two years responsible professional experience. (2) Experience speaking before groups and delivering organized presentations. (3) General knowledge of federal, state and local government structures and political processes. (4) Working knowledge of PC-based information systems.

DESIRED SKILLS: The ability to draft complex legal documents quickly. The ability to write clearly and concisely and to express ideas resulting from legal and other research. The ability to work both independently and as a member of a team under pressure of deadlines and with multiple tasks. Knowledge of computer-based legal research methods such as WESTLAW or LEXIS/NEXIS a plus.

APPLICATION: Mail cover letter, resume and three professional references by ***Friday, April 22, 2005*** to:

Mike Nugent, Supervisor
Research and Legislation
Legislative Services Office
P.O. Box 83720
Boise, ID 83720-0054